**CADTH Reimbursement Review**

**Identification of Confidential Information Template**

**Instructions for Sponsors**

This template is used by sponsors when formally identifying confidential information contained within CADTH documents.

Please read the instructions below and consult the recommended documentation prior to completing the template. If you have any questions, please email requests@cadth.ca with the complete details of your question(s).

Prior to Completing the Template:

Please review the following documents to ensure an understanding of CADTH’s procedures and submission guidelines:

* + [Procedures for CADTH Reimbursement Reviews](https://cadth.ca/sites/default/files/Drug_Review_Process/CADTH_Drug_Reimbursement_Review_Procedures.pdf)
	+ CADTH Pharmaceutical Review Updates for any applicable information.

Completing the Template:

Ensure that the appropriate section of the template is completed and delete all sections that are not applicable:

* + **Section 1:** CADTH reports for a standard review
	+ **Section 2:** CADTH reports for a complex review
	+ **Section 3:** CADTH report for a tailored review or request for advice
	+ **Section 4:** Expert committee recommendation
	+ **Section 5:** Feedback from drug programs on a draft recommendation

Information in the public domain will not be redacted from CADTH documents. Please ensure that information requested for removal is not available in the public domain, including websites for regulatory authorities (e.g., United States Food and Drug Administration, Health Canada, European Medicines Agency) or heath technology assessment agencies (e.g., National Institute for Health and Care Excellence [NICE], Pharmaceutical Benefits Advisory Committee [PBAC], Scottish Medicines Consortium [SMC], Institute for Quality and Efficiency in Health Care [IQWiG]). Outputs of economic models (e.g., incremental cost-utility ratios) are not generally considered confidential*.*

Add or remove rows to the tables as required and do not add text to the column for CADTH Responses. Please use 10-point Arial font when completing the table.

When the template is complete, delete this cover page with the instructions (including the CADTH document header).

Filing the Completed Template:

The completed template should be sent as a Word document to CADTH using Collaborative Workspaces.

**CADTH Reimbursement Review**

**Identification of Confidential Information Form**

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| **Drug Name**  |  |
| **Sponsor**  |  |
| **Date**  |  |

**SECTION 1: STANDARD REVIEWS**

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a Please limit this section to any errors that are identified in the document (e.g., transcription or typographical errors). Note that this does not include any issues with the presentation or interpretation of evidence.

**SECTION 2: COMPLEX REVIEWS**

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**SECTION 3: TAILORED REVIEWS AND REQUESTS FOR ADVICE**

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| **CONFIDENTIAL INFORMATION TO BE REMOVED FROM CADTH REPORT** |
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**SECTION 4: EXPERT COMMITTEE RECOMMENDATION**

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| **CONFIDENTIAL INFORMATION TO BE REMOVED FROM RECOMMENDATION** |
| **Specify exact wording and page number** | **Sponsor’s rationale for removing information** | **CADTH response** |
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**SECTION 5: DRUG PROGRAM FEEDBACK ON A DRAFT RECOMMENDATION**

CADTH provides an opportunity for the sponsor to review the feedback from the drug programs to ensure that it does not contain any confidential information. This is offered as the drug programs may consider the unredacted draft recommendation when providing their input to CADTH.

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| **CONFIDENTIAL INFORMATION TO BE REDACTED FROM DRUG PROGRAM FEEDBACK** |
| **Specify exact wording and page number** | **Sponsor’s rationale for removing information** | **CADTH response** |
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